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ATTN : Chief, Management Staff  
Mr. [REDACTED]

Comptroller

Change in T/O of the Technical Accounting Staff

REF : Memorandum from Comptroller to DD/A, dated 7 April 1953,  
Subject: Increased Table of Organization for the  
Technical Accounting Staff

1. This memorandum requests changes in the T/O of the Technical Accounting Staff for the purpose of formally establishing a deputy chief position at grade GS-15. This request does not involve any actual change in the functional duties of the personnel of the Staff inasmuch as one individual occupying a GS-14 staff position has been permanently serving as the deputy chief and acting for the chief whenever he is absent because of TDY assignments, acting on special assignments for the Comptroller, or on leave.

2. It is proposed that this T/O change be accomplished without increasing the number of positions assigned to the Technical Accounting Staff, by eliminating one accountant position (GS-12) at grade GS-12 and establishing in its place a new position to carry the title Deputy Chief, Technical Accounting Staff, at grade GS-15. The description of the position of Deputy Chief, Technical Accounting Staff, will correspond with that of the chief, except to provide that the deputy chief will assist the chief in the supervision of the operations of the Staff and in the absence of the chief, assume full responsibility for all duties of the chief.

3. After this change, the Staff will have four accountant positions at grade GS-14 as approved by the Deputy Director (Administration) on 7 May 1953, based upon reference, and five accountant positions at grade GS-13. This arrangement permits the designation of senior staff accountants as group leaders with respect to four major work areas involved in Staff operations, e.g., (a) regulatory issuances, (b) property accounting, (c) proprietary, [REDACTED] and other special project accounting and fiscal problems, and (d) accounting relative to the Finance and Fiscal Divisions and field station operations. The recommendation for eliminating the GS-12 position recognizes the policy currently effective of recruiting personnel for the Technical Accounting Staff with the most adequate accounting training and experience available to serve at the journeyman level and to assign the Staff members to work areas with which they are most familiar; however, as in the past, initial recruitment will in some cases be at lower grades with promotions to the grade GS-13 positions made only after proven accomplishment on staff work.

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| DOC 2     | REV DATE 24-3-81 | BY 006199     |
| ORIG COMP | ONI 38           | TYPE 01       |
| JUST 22   | NEXT REV 2011    | AUTH: HR 79-2 |

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4. The position of the Chief, Technical Accounting Staff, is designated at grade GS-16 and the present incumbent currently occupies that grade. As indicated above, the request in this memorandum involves no change in the functional operation of TAS, and no increase in T/O or ceiling. Increased costs which will amount to approximately \$2,100 can be absorbed within presently available funds and within funds budgeted for 1959.

5. It is our understanding that upon approval of this request it will be referred to the Office of Personnel for appropriate action.

E. R. SAUNDERS

COMP/TAS/FWG/sms

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